

Adding Photo's To Your Website

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All the photos which appear on your website can be easily updated, it's a great way of keeping your website looking fresh!

Whenever you can add a picture in BookingsPlus, it will state in that area what size the pictures need to be. Please follow these guidelines, it will ensure that your pictures are of optimum quality. If you need to crop or resize images, we suggest one of the following free options:

- [Adobe Express](#) (Free / Easiest to use, Account Required - No Ads)
- [Website Planet](#) (Free - No Account Required - No Ads)
- [Imageresizer.com](#) (Free - No Account Required)

Click on the **[Manage]** tab.

Pictures are stored in the following places:

Venue Management - Bookable Spaces

Website Marketing - Website Spaces, Website Categories

Edit Website:

- Imagery tab (will vary depending on which template is chosen)

Edit Venue:

- Billing tab (Logo for invoices)

- Website tab (Banner pics, school logo & venue pic)

TIP: Always view your pictures on your website once it's updated to make sure you are happy with them!

We recommend that you do not take your website offline while you are making changes, as this will affect your Google presence.
